

Agenda

Meeting of : Audit Committee
Meeting held in : Committee Room 1, The Council House, Bourne Hill, Salisbury
Date : Tuesday 13 June 2006
Commencing at : 10.00 am

A welcome will be given to the new independent member of the Audit Committee, Mr P Downing.

- 1 Election of Chairman**
To elect a Chairman for the 2006/07 municipal year, who must be drawn from one of the two independent persons sitting on the committee.
- 2 Election of Vice Chairman**
To elect a Vice-Chairman for the 2006/07 municipal year, who must be drawn from one of the two independent persons sitting on the committee.
- 3 Apologies:**
To receive any apologies for absence.
- 4 Public Questions/Statement Time:**
To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission proforma is attached to this agenda and can be found on the council's website.

Contact Officer: Stewart Agland (01722 434253)

- 5 Councillor Questions/Statement Time:**
To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Stewart Agland (01722 434253)

- 6. Minutes:**
To approve as a correct record the minutes of the last meeting held on 4 April 2006 (previously circulated).



Awarded in:
Housing Services
Waste and Recycling Services



7. Declarations of Interest:

To receive any declarations of interest.

8. Chairman's Announcements:

To receive any announcements from the Chairman.

9. Audit and Inspection Plan:

To consider the attached report of the Audit Commission

Officer to Contact: Diana Melville (01722 434618)

10. Internal Audit Annual Report 2005/06:

To consider the attached report of the Chief Internal Auditor

Background Papers: see report for details.

Officer to Contact: Diana Melville (01722 434618)

11. Review of the effectiveness of Internal Audit:

To consider the attached report of the Chief Internal Auditor

Background Papers: see report for details.

Officer to Contact: Diana Melville (01722 434618)

12. Statement of Accounts 2005/06:

To consider the attached report of the Head of Financial Services and make recommendations to Full Council that will be meeting on 26 June 2006.

This report is scheduled for consideration by Cabinet at the meeting of 7 June 2006, ahead of submission to Full Council. The resolution made by Cabinet will therefore be supplied for the Committee's information at the meeting.

Background Papers: see report for details.

Officer to Contact: Alan Osborne (01722 434393)

13. Statement on Internal Control 2005/06:

To consider the attached report of the Acting Chief Executive and make recommendations to Full Council that will be meeting on 26 June 2006.

Background Papers: see report for details.

Officer to Contact: David Crook (01722 434217)

14. Amendment to Risk Management Policy and establishment of Risk Appetite:

To consider the attached report of the Chief Internal Auditor, prior to its consideration by Cabinet at the meeting of 12 July 2006.

Background Papers: see report for details.

Officer to Contact: Diana Melville (01722 434618)

15. Review of Terms of Reference:

To consider a review of the terms of reference of the Audit Committee and to make any recommendations to Full Council.

Officer to Contact: Stewart Agland (01722 434253)

16. Date of Next meeting:

To note the previously agreed date of 26 September 2006 for the next meeting of the Audit Committee.

Officer to Contact: Stewart Agland (01722 434253)

17. Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency.



David Crook
Acting Chief Executive
5 June 2006